

Main Street Advisory Board
Minutes - October 13, 2022

1. Call to Order: Chairman Cossart called the meeting to order at 5:00pm.

Roll: Chairman Cossart; Directors Loudermilk, Lay, Gordon, Moore and Presswood were present. Director DeShazier was absent.

Staff: Alicia Hartley – Downtown Manager, Lee Gilmour – City Manager, Bryan Wood – Community Development Director, and Christine Sewell – Recording Clerk.

2. Guests/Speakers

- a. Lee Gilmour – City Projects Downtown

Mr. Gilmour reviewed a Power Point of past downtown projects completed over the years and showed the many successes and improvements in the downtown district. Mr. Gilmour felt there was a diverse mix of uses in the district. Some potential problematic properties were also shown, that could become blighted and a vacant lot that could be revitalized. The City will continue to support the board's efforts and has worked with the historical society installing historic light posts, purchased property at 735 Main Street for a mixed-use city project, the realignment of Main Street, the second phase of Legacy Park, renovation for the new city hall, remediation of the former Stanley property, hosting diverse events.

- b. Bryan Wood and Holly Wharton – Downtown Design Standards

Mr. Wood stated recent applications before the board some had not met the current guidelines and it was suggested they be reviewed and possibly revised. Mr. Wood had researched various main street communities and provided a proposed set for comment. Mr. Wood noted generally the Secretary of Interior Standard guidelines are also followed and the city has recently adopted an ordinance for a Historic Preservation Commission which will assist and set the standards the city is looking to achieve. Once the commission and their standards are established projects will be brought forth to this commission, but for the present time they will continue to be heard by the Main Street Advisory Board. Chairman Cossart inquired if the guidelines apply to new construction; Mr. Wood advised they would and as a reminder they are not requirements, but guidelines for the board. The board requested to review the guidelines provided and submit input for further discussion at the next meeting.

3. Citizens with Input – None

Director Loudermilk arrived at 5:09pm and Director Lay arrived at 5:14pm.

4. Old Business

- a. Alleyway Update – Ms. Hartley advised the work has been completed and DDA agreed to split the project cost with the board. Chairman Cossart advised they are contacting the property owners on some repairs that are needed on the rear doors, that is not part of the project and would like to discuss in January Phase 2 of the project.

5. New Business

- a. Approve September 1, 2022, minutes

Director Moore motioned to approve as submitted; Director Presswood seconded; all in favor and was unanimously approved.

b. Approve August and September 2022 Financial Statements

Director Gordon motioned to approve as submitted; Director Moore seconded; all in favor and was unanimously approved.

c. Reimbursement of Façade Grant – 807 Carroll Street

Director Gordon motioned to approve payment in the amount of \$2500.00; Director Moore seconded; all in favor and was unanimously approved.

d. Reimbursement of Façade Grant – 1032 Ball Street

Director Presswood motioned to approve payment in the amount of \$500.00; Director Moore seconded; all in favor and was unanimously approved.

Director Gordon left the meeting at 5:55pm.

6. Chairman Items – None

7. Downtown Manager's Report

- a. Downtown Projects update – Ms. Hartley advised Sole had recently opened, code compliance has issued citation to Pure Station on Carroll Street, pending tenant at 1115 Ball Street, and construction has commenced on the new city hall building. The program's in person assessment will be January 25, 2023 in Dublin and encourages all to attend.
- b. Strategic Plan Update – Provided summary sheet from the joint meeting and as an update the alleyway beautification has been completed, working on infill development for the Main/Ball Street lot, golf cart ordinance is being reviewed, and will begin pushing the short term rentals in the Commodore Building.

8. Promotion Committee Report

- a. Holiday Expenditures – Ms. Hartley reviewed the holiday schedule and the anticipated expenditures which the Promotions Committee is requesting \$2525. Director Loudermilk motioned to approve the expenditure request of \$2525 for the Promotions Committee holiday events; Director Lay seconded; all in favor and was unanimously approved.

Director Moore left the meeting at 6:30pm.

9. Update on Downtown Development Authority – None

10. Other- None

11. Adjourn: there being no further business to come before the board the meeting was adjourned at 6:35pm.

Approved 11.03.22